



THE CORPORATION OF THE TOWNSHIP OF BONFIELD
REGULAR MEETING OF COUNCIL
April 9th, 2024

PRESENT: Narry Paquette, Chair Jason Corbett
Steve Featherstone Dan MacInnis

PRESENT ON ZOOM: Donna Clark

STAFF PRESENT: Andrée Gagné, Deputy Clerk
Ann Carr, Planning Administrator
Alex Hackenbrook, Public Works Manager
Nicky Kunkel, CAO/ Clerk Treasurer

1. Call to Order

Motion 1

Moved by Councillor MacInnis
THAT this meeting be opened at 7:00 p.m.

Seconded by Councillor Featherstone

Carried Narry Paquette

2. Adoption of Agenda

Motion 2

Moved by Councillor MacInnis
THAT the agenda presented to Council and dated the 9th day of April 2024, be adopted as prepared.

Seconded by Councillor Featherstone

Carried Narry Paquette

3. Disclosure of Pecuniary Interest: None for this session

4. Adoption of Previous Minutes

Motion 3

Moved by Councillor MacInnis
THAT the Minutes of the Regular Council Meeting of March 26th be adopted as circulated.

Seconded by Councillor Featherstone

Carried Narry Paquette

5. Presentation & Delegations (none for this session)

6. Staff Reports

6.a Report from CAO – Bonfield Medical Center renovations

Motion 4

Moved by Councillor MacInnis
That Council hereby agrees to move the Bonfield Medical Center Project forward under a time and material basis with Descon Construction.

Seconded by Councillor Featherstone

Carried Narry Paquette

6.b Report from CAO – Chief Building Official

Motion 5

Moved by Councillor MacInnis
That Council hereby agrees to continue the agreement between the Township and RSM Consulting for Building Department Services as required, as per the proposal submitted.

Seconded by Councillor Featherstone

Carried Narry Paquette

6.c Report from CAO – User Fees and Building Permit Fees Review

Motion 6

Moved by Councillor MacInnis
That Council hereby receives and approves first reading of the draft User Fee By-laws for municipal departments; AND THAT a public meeting be held at the next regular Council meeting on April 30, 2024 to obtain community input into the proposed fees; AND FURTHER that Option B of the Building Permit Fee Review be accepted.

Seconded by Councillor Featherstone

Carried Narry Paquette

6.d Report from Public Works Manager – 2024 Street Sweeping

Motion 7

Moved by Councillor MacInnis

Seconded by Councillor Featherstone

WHEREAS 2 quotes were obtained from local contractors for street sweeping services; THEREFORE THAT T.Z.R. be contracted for the purpose of street sweeping for a total cost of \$6,800.00.

Carried Narry Paquette

6.e Report from Planning Administrator – Short-Term Rentals

Motion 8

Moved by Councillor MacInnis

Seconded by Councillor Featherstone

WHEREAS a staff report was provided to Council regarding short-term rentals, and the survey results from the Community Survey and the Town Hall survey for information purposes has been presented; THEREFORE Council directs the Planning Administrator to prepare a draft by-law based on the responses from the survey results from the community in favour of permitting short-term rental with regulations; AND THAT this be referred to the Corporate Services Committee for discussion.

Carried Narry Paquette

6.f Report from Planning Administrator – Trailers and Recreational Vehicles on Vacant Land

Motion 9

Moved by Councillor MacInnis

Seconded by Councillor Featherstone

WHEREAS the survey results from the community indicate that there is a desire to allow trailers and recreational vehicles on vacant land through the use of licensing and regulation; THEREFORE Council directs the Planning Administrator to draft a by-law with licencing provisions to be reviewed by Council; AND THAT this be referred to the Corporate Services Committee for discussion.

Carried Narry Paquette

7. Adoption of Committee Minutes/ Motions – None for this session

8. Items for Council Discussion

8.a Resolution to adopt By-law 2024-17 being a by-law to appoint an Integrity Commissioner

Motion 10

Moved by Councillor MacInnis

Seconded by Councillor Featherstone

THAT the Council for the Township of Bonfield hereby adopts by-law 2024-17, being a by-law to appoint an Integrity Commissioner for the Township of Bonfield, as presented and is considered read three times and passed this 9th day of April 2024.

Carried Narry Paquette

8.b Resolution to adopt By-law 2024-18 being a by-law to adopt a Site Plan Control

Motion 11

Moved by Councillor MacInnis

Seconded by Councillor Featherstone

THAT the Council for the Township of Bonfield hereby adopts by-law 2024-18, being a by-law to adopt a site plan control for the Township of Bonfield, as presented and is considered read three times and passed this 9th day of April 2024.

Carried Narry Paquette

8.c Resolution for First and Second Reading of By-law 2024-19 - Fees for Cemetery

Motion 12

Moved by Councillor MacInnis

Seconded by Councillor Featherstone

THAT a by-law to adopt user fees for the Mount Pleasant Cemetery, BE READ a first and second time in Open Council this 9th day of April 2024.

Carried Narry Paquette

8.d Resolution for First and Second Reading of By-law 2024-20 - Fees for Recreation and Programming

Motion 13

Moved by Councillor MacInnis

Seconded by Councillor Featherstone

THAT a by-law to adopt user fees for the Recreation and Programming fees, BE READ a first and second time in Open Council this 9th day of April 2024.

Carried Narry Paquette

8.e Resolution for First and Second Reading of By-law 2024-21 – Fees for Administration Matters

Motion 14

Moved by Councillor MacInnis

Seconded by Councillor Featherstone

THAT a by-law to adopt user fees for Administration fees charged, BE READ a first and second time in Open Council this 9th day of April 2024.

Carried Narry Paquette

8.f Resolution for First and Second Reading of By-law 2024-22 – Fees for Building Permits

Motion 15

Moved by Councillor MacInnis

Seconded by Councillor Featherstone

THAT a by-law to adopt user fees for the Building Department fees charged, BE READ a first and second time in Open Council this 9th day of April 2024.

Carried Narry Paquette

8.g Resolution for First and Second Reading of By-law 2024-23 – Fees for Landfill Site

Motion 16

Moved by Councillor MacInnis

Seconded by Councillor Featherstone

THAT a by-law to adopt user fees for Environmental and Landfill fees, BE READ a first and second time in Open Council this 9th day of April 2024.

Carried Narry Paquette

8.h Resolution for First and Second Reading of By-law 2024-24 – Fees for Public Works Operations

Motion 17

Moved by Councillor MacInnis

Seconded by Councillor Featherstone

THAT a by-law to adopt user fees for Public Works Operations, BE READ a first and second time in Open Council this 9th day of April 2024.

Carried Narry Paquette

8.i Resolution for First and Second Reading of By-law 2024-25 – Fees for Fire Department Matters

Motion 18

Moved by Councillor MacInnis

Seconded by Councillor Featherstone

THAT a by-law to adopt user fees for Fire Department fees, BE READ a first and second time in Open Council this 9th day of April 2024.

Carried Narry Paquette

8.j Resolution for First and Second Reading of By-law 2024-26 – Fees for Planning Matters

Motion 19

Moved by Councillor MacInnis

Seconded by Councillor Featherstone

THAT a by-law to adopt user fees for Planning Matters, BE READ a first and second time in Open Council this 9th day of April 2024.

Carried Narry Paquette

9. Resolutions to be Considered for Adoption

9.a Town of Amarant – Operational budget funding

Motion 20

Moved by Councillor MacInnis

Seconded by Councillor Featherstone

THAT the Council for the Township of Bonfield supports the Township of Amarant calling on the Province to treat all Municipalities fairly and provide equivalent representative operational budget funding amounts to all Ontario municipalities.

Carried Narry Paquette

10. Correspondence

Motion 21

Moved by Councillor MacInnis

Seconded by Councillor Featherstone

THAT Council receives the Correspondence circulated with the Agenda of April 9, 2024.

Carried Narry Paquette

11. Closed Session (none for this meeting)

12. Confirmatory By-Law

Motion 22

Moved by Councillor MacInnis

Seconded by Councillor Featherstone

THAT the Council for the Township of Bonfield hereby adopts By-Law 2024-16 to confirm the proceedings of Council from March 26th, 2024 to April 9th, 2024, as presented and is considered read three times and passed this 9th day of April 2024.

Carried Narry Paquette

13. Adjournment

Motion 23

Moved by Councillor MacInnis

Seconded by Councillor Featherstone

THAT this meeting be adjourned at 8:30 p.m.

Carried Narry Paquette

MAYOR

CLERK